



The National Federation of Property Professionals is pleased to announce that we will be launching our new online property portal www.propertylive.co.uk at the end of the summer. We are writing to you now to inform you of some of the developments we have made and ask for your assistance in launching PropertyLive and making the site a real success.

What properties will be displayed on PropertyLive?

PropertyLive will facilitate the upload and display of domestic properties for sale or rent, as well as commercial and overseas properties.

Who can register with PropertyLive?

All Principal, Partner, and Director Members of the NAEA, NAVA and ICBA are eligible to apply for use of the portal and will be able to upload properties from each of their offices.

All existing ARLA corporate members are eligible to apply for use of PropertyLive. All Principal, Partner, and Director Members who hold Individual Membership are also eligible to apply for use of the portal provided that they have provided us with:

- Proof of Professional Indemnity Insurance Cover
- Evidence of Client Money Protection
- An Accountants report for the last financial year

How much will it cost?

Membership to PropertyLive is **FREE** to all members and is included as a benefit of membership.

I have already applied for membership to the existing NAEA Property Portal, do I need to reapply?

Yes. Membership of PropertyLive is separate from the existing NAEA Property Portal. Shortly after the launch of PropertyLive, the current NAEA Property Portal will be removed.

How can I get my properties on the website?

If you would like to be considered for beta testing of PropertyLive, we ask that members provide us with information on the offices from which they would like to upload their properties (see attached application form). Once we have obtained this information we will begin the process of registering users on the system. If you use an Estate Agency or Lettings software system in any of your offices then please provide us with details on the application form attached so that we can look to set up an automated property feed to the website*.

To begin with we will manually process some of these applications for testing purposes and to ensure that there are a sufficient number of properties in each region of the UK prior to launch. **Shortly after the launch of PropertyLive we will be integrating our membership database into PropertyLive to ensure that properties on display on the website correspond with current active members of the NFOPP divisional bodies.**

Will there be an automated system for uploading Commercial/International properties?

In the interest of bringing you PropertyLive as quickly as possible, there will be no facility for the automated upload of Commercial or International properties on the initial launch of the website. There will however be a facility to upload these properties manually and members dealing with International and Commercial property will be contacted as soon as they are able to do so.

Please note that the International and Commercial side of PropertyLive will be developed further after the launch of PropertyLive in order to ease the process of uploading and administering properties on the site.

What's next?

Once the integration between the membership database and PropertyLive is complete, members who were not manually entered into the system will be able to log in to PropertyLive and make an application.

Members will be provided with more detailed information on PropertyLive as soon as it is available.

** Please note that there are a small number of software providers from whom we are not able to receive automated property feeds. Please contact Lou Turnbull on 01926 417761 for further details.*

For those agents from whom we are unable to take an automated datafeed of properties, the facility will be available to manually add/remove property information through the website.



APPLICATION FOR MEMBERSHIP

Please return completed form to:
PropertyLive Administration, Arbon House, 6 Tournament Court, Edgehill Drive, Warwick, CV34 6LG
or fax to 01926 417788

Principal, Partner, or Director Member Name:

Membership Number (if known)

Primary Email Address:

(This address will be used for weekly email updates from NFOPP including news of any developments with PropertyLive)

Contact telephone number (for administration purposes):

Member of: ARLA NAEA NAVA ICBA

Do you deal in Overseas Properties?: Yes No

Please give full address details for the offices from which you would like to upload properties to PropertyLive.co.uk
(Attach further details if required)

Number of Offices:

Company Name:

Office 1

Address:

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Town:

County:

Postcode:

Tel:

Fax:

Website:

Display Email Address:

Administration Emails To (PropertyLive internal use only):

Property Rejection Reports To (email):

Property Applicant Leads To (email):

Estate Agency or Lettings Software details:

Software Provider (e.g. Vebra, Encore, GMW):

Software Provider contact number (if known) :

Software Provider contact email (if known):

(Attach additional office details if required)